

EXECUTIVE EDUCATOR PORTFOLIO

IELTS Academic • Business English • University Lecturing

Ms. Thuc My Do *("Ms. Thuc My")*

> *"A good teacher knows how to bring out the best in students."*

I have over **8 years of experience** teaching English across universities, international schools, leading IELTS academies, and corporate training programs—including **3+ years of intensive online coaching**. Throughout my career, I have mentored **500+ university students and working professionals** to achieve their target **IELTS Academic (6.0–7.5+)** scores and excel in international workplace communication.

- B.A. Hong Bang International University
- University of London Certified
- IDP IELTS & ALAP (UK) Certified

8+ Years Teaching (Since 2017)	**3+ Years** Online Coaching	**500+** Learners Coached	**A1 → C1** IELTS 7.0+ Roadmap

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ACADEMIC & INSTITUTIONAL BACKGROUND

University Lecturing & *International School Leadership*

HUFLIT University • Vinschool • Hong Bang International Univ



HIGHER EDUCATION

Visiting Lecturer in English

HUFLIT University (Ho Chi Minh City)

Graduated from **Hong Bang International University (HIU)** and appointed as a Visiting Lecturer at **HUFLIT University**.

- Instructed undergraduate students in academic reading, essay writing, and critical presentation skills.
- Bridged university academic standards with practical career readiness.



INTERNATIONAL & BILINGUAL SCHOOL

English Coordinator & ESL Teacher

Vinschool Education System

Served as Academic English Coordinator and ESL Teacher within one of Vietnam's premier K–12 bilingual school systems.

- Awarded **2nd Prize for Teaching Excellence & Student Inspiration (2017)**.
- Honored among **Top 2 Inspiring Teachers (2018)** & **Top 10 Best ESL Teachers**.



FORMAL SCHOOLING FOUNDATION

ESL Teacher

Public Schools & Academic Programs

Built a strong pedagogical foundation teaching diverse student cohorts in formal public school environments.

- Diagnosed root-cause grammatical and phonological gaps common among Vietnamese learners.
- Developed structured lesson plans accredited by international standards (ALAP UK).

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SPECIALIZED COACHING & ENTERPRISE PROGRAMS

IELTS Academic & *Corporate Business English*

FPT Software • Aroma • Ms. Chin IELTS • IMAP Vietnam



ACADEMIC IELTS

IELTS Academic Instructor (4 Skills)

Ms. Chin IELTS & The English Corner

Specialized in coaching university students and adult professionals from Foundation to **Band 6.5–7.5+** across all 4 skills.

- Designed personalized CEFR A1–C1 study plans tailored to each learner's timeline.
- Delivered intensive 1–on–1 evaluations based on the 4 official IELTS Examiner criteria.



ENTERPRISE & TECH COMPANIES

Business & Corporate English Trainer

FPT Software (HCMC) & Aroma English

Partnered with leading business English institutions and major tech enterprises to train corporate teams.

- Delivered corporate training and engagement workshops for **FPT Software (HCMC)** and **Aroma**.
- Coached engineers and managers in international meetings, pitching, and global job interviews.



COMMUNICATIVE & PUBLIC TRAINING

Communicative & IELTS Teacher

IMAP Vietnam (Ms Hoa Giao Tiep)

Taught communicative and academic English courses at one of Vietnam's largest English training organizations.

- Honored among the **Top 5 Inspiring Teachers** at Ms Hoa Giao Tiep / IMAP Vietnam.
- Created a cozy, pressure-free **"Talkshow"** classroom environment for natural spoken reflex.

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VERIFIED QUALIFICATIONS

International Certifications & *Teaching Awards*

University of London • IDP IELTS • ALAP (UK) • Vinschool • IMAP



INTERNATIONAL CERTIFICATE • UNITED KINGDOM (2022)

University of London & Bloomsbury

Get Interactive: Practical Teaching with Technology

Authorized by the **University of London & Bloomsbury Learning Exchange** via Coursera, certifying advanced competency in interactive digital pedagogy (Verify: *coursera.org/verify/FXJ9CKQUVUVH*).



INTERNATIONAL IELTS CREDENTIALS • AU & UK

IDP IELTS & ALAP (UK) Certifications

IDP Education (Australia) & ALAP (United Kingdom)

- **IDP Education:** Certified in *Teaching IELTS Academic Training*.
- **ALAP (UK):** Accredited in *IELTS Teaching Method: Teaching English Using Lesson Plans*.



INSTITUTIONAL HONOR • VINSCHOOL SYSTEM

2nd Prize Teaching Excellence & Top 10 ESL

Awarded by Vinschool Education System (2017 – 2018)

Awarded **2nd Prize for Teaching Excellence & Student Inspiration (Nov 2017)**, **Top 2 Inspiring Teacher (2018)**, and **Top 10 Best ESL Teacher of the Year** at Vinschool.



INSTITUTIONAL HONOR • IMAP VIETNAM

Top 5 Inspiring Teacher Award

Awarded by IMAP Vietnam (Ms Hoa Giao Tiep)

Recognized among the **Top 5 Most Inspiring Educators** across the IMAP Vietnam teaching network for outstanding student transformation and dedication.

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COMMUNITY IMPACT & PUBLIC SPEAKING

Featured Projects, *Workshops & Media*

YouTube Host • Lead Speaker • Corporate Workshop • Bilingual MC



EDUCATIONAL MEDIA & YOUTUBE SERIES

“Hello New School Year” & Digital Video Series

Main Host & Content Presenter • IMAP Vietnam

Featured as the main on-camera educator for IMAP Vietnam’s digital learning series, delivering engaging pronunciation, vocabulary, and communicative English lessons to thousands of online learners.



LEAD SPEAKER & WORKSHOP HOST

“Luyện Nói Tiếng Anh Cùng Ms Hoa” Workshop

Hosted by Ms. My Do • IMAP Vietnam

Served as the Lead Speaker and Facilitator for public speaking workshops, guiding hundreds of learners to overcome speaking anxiety and build natural English reflexes.



CORPORATE TRAINING & ENGAGEMENT

Corporate English & Interactive Programs

FPT Software (Ho Chi Minh City)

Facilitated interactive corporate English training sessions and team engagement workshops for software engineers and corporate staff at **FPT Software HCMC**.



BILINGUAL EVENT HOSTING

Bilingual Event MC (2018)

Vinschool Education System

Selected as the official English–Vietnamese Bilingual Master of Ceremonies for major school-wide academic showcases and cultural events at Vinschool.

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WHY LEARNERS CHOOSE MS. THUC MY

Core Teaching Philosophy & *Verified Student Outcomes*

✨ Root-Cause Linguistics • 365-Day Dedicated Mentorship

SIGNATURE PEDAGOGY

3 Pillars of Root-Cause Linguistic Thinking

1. 8 Functional Word Classes & Head-Noun Decoding
Understand how sentences truly work instead of memorizing rigid formulas; decode 4-line academic passages in seconds.

2. 5-Step Process Writing & 4-Criteria Examiner Grading
Structure logical arguments before writing; master Idea Recycling across 50+ topics with line-by-line feedback.

3. A.R.E Spoken Reflex & Schwa /ə/ Mastery
Eliminate mental translation and speak naturally with accurate rhythm in a warm, pressure-free **"Talkshow"** classroom vibe.

VERIFIED LEARNER OUTCOMES

Global Company Offers & IELTS Success





💬 **Corporate Learner Testimonial:** *"Hello teacher, I have received the new offer from a Global Company! I want to say thank you for your instruction in English class. It helped me a lot during my interview process..."*



GET IN TOUCH FOR ACADEMIC, CORPORATE & 1-ON-1 COACHING

Ms. Thuc My Do — The English Corner
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Online (Google Meet) & Offline (HCMC)